



River East Transcona Teachers' Association

206-1100 Concordia Avenue, Winnipeg, MB, R2K 4B8

661-1823 ▪ Fax: 661-0172 ▪ Email: office@retta.ca

Substitute Teacher Undersupply Report

Date:

Teacher Name:

School:

Please be advised that on: (date and portion of day)

a requested substitute teacher was not provided.

Teacher absence, for the time period without a substitute teacher, was covered by:
(please briefly outline how classes were covered)

Other information on substitute teacher undersupply:

Please send this report to the
R.E.T.T.A. Office

- via divisional courier or
- Fax 661-0172 or
- Email office@retta.ca